

02/2018 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, February 15, 2018 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	March 15, 2018

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Franco R. Bellafante, Professional Member

MEMBERS ABSENT

Carla Cassell-Carter, Public Member
Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Aisha Hoke, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:31 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Bellafante, seconded by Mr. Bielicki, to approve the minutes from the January 18, 2018 meeting as amended. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Trespassing Laws in Delaware

The Board continued its discussion on the need of a trespassing law for surveyors in Delaware.

Mr. Maloney stated that currently there is no standard for surveyors in Delaware with regards to duty of care.

For the March meeting, Mr. Maloney will advise of any complaint cases where the surveyor was trespassing and also draft a law based off of the Illinois statute for the Board to vote on and then be forwarded to the Division Director.

NEW BUSINESS

Review of Professional Land Surveyor Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve David Ashley and Colton Cilento for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

Review Post-Renewal Audits

The Board reviewed the post-renewal audit documentation for the licensees that renewed late.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the ratified Certificate of Authorization application of Point to Point Land Surveyors, Inc. The motion was unanimously carried.

A motion was made by Mr. Bielicki, seconded by Mr. Katz, to amend the agenda to add item IV. D. as the review of an examination application for Matthew Lowe. The motion was unanimously carried.

Review Examination Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Bielicki, to approve Matthew Lowe for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Bielicki will be the Board's funded delegate for the NCEES 2018 Northeast Zone Interim Meeting. Ms. Witte will reach out to NCEES to check the possibility of adding a second delegate for Delaware. If so, then Mr. Katz will be the second funded delegate for Delaware.

Mr. Bellafante stated that he was approached by an intern inquiring on the process for sitting for the July 13, 2018 Delaware Drainage and Jurisprudence exam when the internship is due to be completed on July 1, 2018. Ms. Witte will respond to that intern directly.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be March 15, 2018 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bellafante, seconded by Mr. Adams, to adjourn the meeting at 9:45 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II